

# Avon Community Heritage Festival

## Meeting Minutes 04/09/2019

Meeting called to order at 7:37am, Quorum Present

Attendance: Lora, Tracy, Britt, Kendra, Karie, Delbert, Virgil, Robert

Regrets: Cassie, Jasmine

Review of Books was discussed. Held on January 11<sup>th</sup>, 2019 by Britt, Lora and Tracy

Meeting minutes from March 12, 2019 with ask that an addendum be added to stating the Date and who completed the Review. Motion Karie, Second Kendra motion carried (8-0)

Britt gave update on Financials. Cub Scouts check for \$250.00 was cut and mailed out last item for 2018.

- Chamber Membership has been paid for 2019 \$250.00
- Alcohol permit from 2018 – check is still pending, never cashed but we received or permit.
- Britt or Lora to submit again for 2019.
- E1 filed – we are below the threshold so no question of audit for 2019.

### Old Business

- Kendra decided she will help assist with “Entertainment” Kids events
- Marketing
  - o New banners to be made for the Amphitheatre
  - o Discussed adding Round – About – Signs
    - Existing still in good shape
  - o Add Banner at the Softball Diamonds on 625
  - o Discussion of adding banner at the AJAA fields
  - o Shane Ray to do 4 hour live broadcast \$400, plus plug leading up to event
  - o Tracy to make contact with local TV Station
  - o Need to do quick budget review to cover all items mentioned
  - o Flyers to be placed at Cabin Coffee - Lora
- Bands
  - o Budget \$2,700
  - o 3 ideas thrown out. Need to book this soon!
- Talent Show
  - o Discussion of amount and or award for 2019.
  - o 2 kids’ age groups for 2019 to be determined by subcommittee headed up by Don Hodson.

- Amount or award to be determined as looking for donation items to give out
- Fundraising – Sponsorships
  - Can we fundraise – review of 501C4 status stats that we can do a silent auction
  - Britt is going to lead up the Silent Auction
  - To be held at the Christmas Tree Lighting
  - More details to follow
  - Currently received \$18,100 to date
  - Robert to reach out to Hare Honda
  - Need to start reviewing budget and determine what is the amount we must raise
- Activities
  - Delbert update
  - Pet adoption all good to go
  - Asked for water to be more accessible for their animals ( board agreed to make this happen)
  - Inflatables – two quotes requested
    - Big Bounce House
    - Premier Inflatables
  - Wanting for presentation at next meeting to make decision
- Logistics
  - Discussed golf carts again 6 passenger
  - Discussed Tractor Drivers / Need to replace tires for our trailer
  - Rays trash is set up
  - Karie to contact the Port o Lets and Wash Stations
  - Virgil Delbert and Kelsey to discuss entry and exit for vendors and how to improve this.
  - Discussion of adding a Police officer to assist in the exiting process
  - Need to start reaching out to all the organizations for assistance
  - Boy scouts for overnight – confirmed with Doug Waterfield

Motion to adjourn Meeting 9:02am

Virgil, second Tracy carries (8-0)